

PROSPECTIVE TENANT APPLICATION

(Please print)

LEASING ENTITY (Name of individual, partnership, or corporation) _____

Corporation: Articles of Incorporation must be provided and 2 years' Annual Reports or corporate tax returns.

Partnership: Partnership Agreement must be provided plus individual partners' current personal financial statements and 2 years' personal tax returns.

Individual: Personal balance sheet and 2 years' personal tax returns must be provided. Must include Drivers' license #.

STATE OF INCORPORATION _____

STATE OF PARTNERSHIP
FORMATION _____

DBA _____

LOCAL BUSINESS PHONE # _____

FULL DESCRIPTION OF INTENDED USE _____

WHO WILL BE THE PRINCIPAL(S) / GENERAL PARTNER(S) / INDIVIDUAL(S) SIGNING THE LEASE?

(1) _____
First / M.I. / Last Name

(2) _____
First / M.I. / Last Name

Title _____

Title _____

If individual, partnership, or incorporated less than ten years, please complete the following:

Soc. Sec. # _____

Soc. Sec. # _____

Married _____ Single _____

Married _____ Single _____

Drivers License # _____ State: _____

Drivers License # _____ State: _____

Date of Birth _____

Date of Birth _____

NAME OF SPOUSE

NAME OF SPOUSE

First / M.I. / Last Name

First / M.I. / Last Name

Soc. Sec. # _____

Soc. Sec. # _____

CURRENT CORPORATE HEADQUARTERS / HOME ADDRESS (For partnerships/individuals)
(Do not use P.O. Box)

CORPORATE PHONE # _____ HOME PHONE # _____
(For partnerships/individuals)

Please list two (2) officers of the corporation:

NAME _____ TITLE _____ PHONE # _____

NAME _____ TITLE _____ PHONE # _____

CURRENT BUSINESS LANDLORD

CURRENT RESIDENCE
LANDLORD/MORTGAGE COMPANY

Name _____

Name _____

Phone # _____

Phone # _____

PRESENT BUSINESS ADDRESS

CURRENT RESIDENCE ADDRESS

YEARS AT THIS
LOCATION _____

YEARS AT THIS
LOCATION _____

NUMBER OF EMPLOYEES _____

NUMBER OF PARKING SPACES NEEDED _____

ANY OVERNIGHT PARKING? _____

BANK REFERENCE _____

ACCOUNT # _____

CONTACT NAME _____

PHONE # _____

PLEASE LIST ANY AND ALL HAZARDOUS SUBSTANCES THAT WILL BE INSIDE THE PREMISES AND
THE APPROXIMATE AMOUNTS

TRADE REFERENCES

(1) _____

(2) _____

I hereby give the above references, TRW, and Dun & Bradstreet permission to provide financial and credit information, financial or written (via fax or mail), to the owner of the property which I am now negotiating to lease. The undersigned hereby waives any privacy of credit information rights or regulations.

SIGNATURE

SIGNATURE

By _____

By _____

Print name _____

Print name _____

Title _____

Title _____

Date _____

Date _____

Company brochures, articles, or segments of your business plan are always appreciated for further evaluating your firm.